

TOWNSHIP OF JEFFERSON, MORRIS COUNTY, NEW JERSEY
HIGHLANDS IMPLEMENTATION PLAN AND SCHEDULE (REVISED)

DRAFT MUNICIPAL IMPLEMENTATION PLAN AND SCHEDULE FOR PLAN CONFORMANCE BY TASK		FY2014 Priority (√) or N/A	Approximate Budget	Anticipated Completion Date	Responsible Entity	Status and Comments
1.	Housing Element & Fair Share Plan (Module 3)		\$5,000			
	a. Modifications of municipally approved and adopted Housing Element and Fair Share Plan, as applicable	√	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant. Potential changes in applicable State laws and/or regulations acknowledged. Modifications as needed to retain compliance and ensure protection from legal challenge.
	b. Adoption of Implementing Ordinances	√	--	As needed	Planning Board, Governing Body	Amended Plan Conformance Grant
2.	Highlands Environmental Resource Inventory (Module 4) – Adopted	√	\$2,000	60 days	Envl Comm., Planning Board	Amended Plan Conformance Grant
3.	Highlands Element of Municipal Master Plan (Module 5) – Adopted	√	\$3,000	60-90 days	Planning Board	Amended Plan Conformance Grant
	a. Master Plan Reexamination Report – Prepared and Adopted	√	\$5,000	60 days	Planning Board	Funded as a component of #4; Highlands Council model provided.
4.	Municipal Master Plan Elements (as applicable)			FY 2014+	Planning Board	FY 2013 activities to be selected based upon priorities relevant to specific municipality. All others FY2014+
	a. Land Use Plan Element					
	b. Conservation Plan Element					
	c. Circulation Plan Element					
	d. Land Preservation and Land Stewardship Plan Element					
	e. Agriculture Retention/Farmland Preservation Plan Element					
	f. Community Facilities Plan Element					
	g. Sustainable Economic Development Plan Element		\$15,000	FY 2014+		Amended Plan Conformance Grant
	h. Historic Preservation Plan Element					
	i. Development Transfer Plan Element (optional)					
	j. Septic System Yield Allocation (if applicable)					
5.	Highlands Land Use Ordinances (Module 6) – Adopt Checklist Ordinance	√	\$1,000	60-90 days	Planning Board, Governing Body	Amended Plan Conformance Grant; completion to follow adoption of Highlands Master Plan Reexamination Report, per #3a, above.
6.	Cluster Development for Agricultural Resource Areas					
	a. Municipal Cluster Development Plan		TBD	FY 2012-13	Planning Board	
	b. Municipal Cluster Development Ordinance and Design Guidelines		TBD	FY 2012-13	Planning Board, Governing Body	
6.	Resource Management Plans and Programs					
	a. Water Use and Conservation Management Plan		TBD			
	b. Habitat Conservation and Management Plan		\$20,000	FY 2014+		Amended Plan Conformance Grant
	c. Stream Corridor Protection/Restoration Plan (optional)		\$35,000	FY 2014+		Amended Plan Conformance Grant
	d. Wastewater Management Plan			NJDEP Schedule 4/11/2011		NJDEP Administrative Order 2010-03 (Local WMP or chapter of County WMP)
	e. Septic System Management/Maintenance Plan					
			TBD	FY 2014+	Health Board	
	f. Lake Restoration Management Plan (if applicable)		TBD	FY 2014+		
	g. Scenic Resource Management Plan (optional)		TBD	FY 2014+		
	h. Municipal Stormwater Management Plan		\$15,000	FY 2014+		Updates only as needed to incorporate RMP provisions; Plans are required under NJDEP regulations.
	i. Regional Stormwater Management Plan (if applicable)		TBD	FY 2014+		
	j. Land Preservation and Land Stewardship Program		TBD	FY 2014+		
	k. Forest Stewardship Plan (optional)		TBD	FY 2014+		
7.	Board of Health Ordinances					
	a. Septic System Maintenance		TBD	FY 2014+		Subsequent to release of final model ordinance and completion of 6.e
	b. Potential Contaminant Source Management		TBD	FY 2014+		Subsequent to release of final model ordinance
8.	Implementing Ordinances for Management Plans and Programs					

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a.	Water Use and Conservation Management Plan Ordinance		TBD	*		*Following completion of 6.a
b.	Habitat Conservation and Management Plan Ordinance		TBD	*		*Following completion of 6.b
c.	Stream Corridor Ordinance		TBD	*		*Following completion of 6.c
d.	Lake Restoration Management Plan Ordinance		TBD	*		*Following completion of 6.f
e.	Tree Clearing Ordinance		TBD	FY 2014+		
f.	Right to Farm Ordinance (if applicable)	√	--	FY 2014+	Governing Body	Adoption of ordinance consistent with State Right to Farm Act
g.	Transfer of Developments Right Ordinance (if applicable)		TBD	*		*Following completion of 4.i
h.	Scenic Resource Mgmt Ordinance (if applicable)		TBD	*		*Following completion of 6.g, if selected
i.	Stormwater Management Ordinance		TBD	*		*Updates only, as needed to incorporate RMP provisions; following 6h, 6i
j.	Other Ordinance Provisions (specify)		TBD	Local schedule		
9.	Redevelopment and Brownfields Opportunities (optional)					
a.	Highlands Redevelopment Area Petition Planning			Local schedule		
10.	RMP Updates (optional)					
a.				Local schedule		
11.	Map Adjustment Petition(s) (optional)					
a.				Local schedule		
12.	Highlands Center Petition (optional)					
a.				Local schedule		
13.	Submission of Municipal Planning and Regulatory Documents and Supporting Materials (based on the list of existing documents and petition submittals, list separately)	√		45 days		2009 Plan Conformance Grant
a.						
14.	Discretionary Documents or Requests (financial and technical assistance requests from the municipality)					
a.				Local schedule		
15.	Attendance at Highlands Council Training Sessions					
a.	Municipal Exemption Determinations	√	\$1,000	4-6 months	Highlands Council	Exemption Designees (e.g., Zoning Officer)
b.	Ordinance Administration: Application Procedures, Implementation, Enforcement	√	\$1,500	4-6 months	Highlands Council	Land Use Administrator/Board Secretary, Zoning Officer, Enforcement Officer, Property Inspector, Professionals
Total Approximate Budget			\$106,500			

This Plan will be altered over time, to reflect the municipality's progress toward completing all Plan Conformance activities and to address funding and implementation tasks that carry forward into future years. All such changes will involve a collaborative effort and agreement between the municipality and the Highlands Council. The Highlands Council may modify, in consultation with the municipality, the above deadlines for completion and may also reallocate the approximate budget costs within the total amount approved. No timeframe will be considered to have begun, however, until the municipality has been provided the tools (including grant funding) with which to accomplish each component of the Plan Conformance program.

Jefferson Township

4/4/2014

Account of Highlands Council Grant Awards

Type of Grant	Status	Resolution Date	Grant Amount	Tasks	Payments
Water Use and Conservation Management Plan	Executed	December 18, 2009	\$ 5,000.00	Pilot Study	\$ -
Plan Conformance	Executed	December 18, 2008	\$ 100,000.00	Module 1 -	\$ 8,903.43
				Module 2 -	\$ -
				Module 3 -	\$ -
				Module 4 -	\$ -
				Module 5 -	\$ -
				Module 6 -	\$ -
				Module 7 -	\$ -
				<i>Subtotal</i>	\$ 8,903.43
			<i>Grant Award Total</i>	\$ 105,000.00	<i>PC Grant Balance</i>
					\$ 91,096.57
TOTAL REIMBURSEMENT AMOUNT					\$ 8,903.43

Anticipated Expenses, Amended Plan Conformance Grant

Completion of Module 3 – DCA/Court Certification	\$ 5,000.00	Plan Conformance Grant Balance Forward	\$ 91,096.57
Completion of Module 4 – Finalize/Adopt ERI	\$ 2,000.00	Module Completion Cost (est.)	\$ (35,000.00)
Completion of Module 5 – Highlands Element	\$ 8,000.00	Municipal Response Period Costs (est.)	\$ (7,500.00)
Sustainable Economic Development Plan	\$ 15,000.00	Pre-Hearing Accuracy Review Expenses (est.)	\$ (500.00)
Preservation Area Checklist Ordinance	\$ 1,000.00	Estimate of Available Plan Conformance Grant Funds	\$ 48,096.57
Habitat Conservation and Management Plan	\$ 20,000.00		
Stream Corridor Protection/Restoration Plan	\$ 35,000.00		
Wastewater Management Plan	\$ 3,000.00		
Highlands Council Training Sessions	\$ 2,500.00	Amended Plan Conformance Grant	\$ 106,500.00
Municipal Stormwater Management Plan	\$ 15,000.00		\$ (48,096.57)
TOTAL	\$ 106,500.00	Estimated Total Need	\$ 58,500.00

(This figure is rounded to the nearest hundred.)